

BOROUGH OF WILMERDING  
MINUTES FROM FEBRUARY 2, 2021 REGULAR MEETING OF THE BOROUGH

Meeting was called to order by President Stephen Shurgot at 7:00 p.m.

The Pledge of Allegiance was led by the President.

**ROLL CALL: LINDA KIRK, present; KELLY BELIN, present; JOE HARTZELL, present; KELLY MAXWELL, present; PAULA SHURGOT, present; JOHN THOMAS, present; STEPGHEN SHURGOT, present; MAYOR GREGORY JAKUB was also present.**

**P. SHURGOT/ L. KIRK TO ACCEPT THE MINUTES OF THE JANUARY 5, 2020 MEETING AS PRESENTED. MEMBERS VOTED APPROVAL, 7-0.**

**PETITIONS & MEMORIALS: NONE**

---

**CORRESPONDENCE**

1. We received the contract from RTR for the copiers. This includes maintenance and overage, the current quarterly fee is \$173.00 and include 6000 copies. Copies over the 6000 cost \$0.0275 for black and white and \$0.11 for color copies. The new contract will be a quarterly fee of \$173.00, \$0.0288 for black and white over 6000. And \$0.115 for color copies.

**J. HARTZELL:** with the color copies do we just pay for each copy that we make, and would we be able to get an agreement and get it cheaper?

**C. LANG:** yes, we pay for what we make, and I can check with them and get a price.

**P. SHURGOT:** do we need both copiers?

**C. LANG:** Al uses that copier because he keeps a copy of his information.

**P. SHURGOT:** can he use black and white?

**C. LANG:** yes, I think he could.

**J. HARTZELL:** can we trade that one in for a standard black and white copier.

**C. LANG:** I can contact RTR and find out the cost.

**K. MAXWELL:** how old are the copiers and would it be cheaper to get a new copier or just buy one outright?

**J. HARTZELL:** they were there like 2 years before I left so around 5 years.

**C. LANG:** a new one would probably cost more. If we purchase one, we would have to worry about the cost for toner and repairs.

**P. SHURGOT/K. MAXWELL TO APPROVE THE RTR MAINTENANCE CONTRACT FOR A QUARTERY FEE OF \$173.00, BLACK AND WHITE COPIES OF 6000 COPIES WITH AN OVERAGE FEE OF \$0.0288 AND COLOR COPY FEE OF \$0.115. MEMBERS VOTED APPROVAL, 7-0.**

BOROUGH OF WILMERDING  
MINUTES FROM FEBRUARY 2, 2021 REGULAR MEETING OF THE BOROUGH

**COMMITTEE REPORTS:**

**PUBLIC SAFETY - L. KIRK:** The EMS had 48 calls. The average emergency response time was 7.5 minutes, and the average non-emergency was 9.4 minutes. I HAVE NO REPORT FROM THE Fire Department.

**S. SHURGOT:** we received a report from Allegheny County dispatch and the fire department responded to 19 calls, 11 in town and 8 out of town.

**INSPECTOR MCCLELLAN:** We had 250 events for the month including 11 abandoned vehicles, 5 assaults, 1 burglary, 1 domestic disputes, 3 domestic disputes, 1 escort, 1 motor vehicle crash, 1 narcotic, 1 overdose, 4 thefts, 59 traffic stops, and 4 warrants. There was a total of 18 arrests made, 1 disorderly conduct, 4 DUI's, 5 simple assaults, 4 terroristic threats, 1 theft, and 3 warrants.

**L. KIRK:** the fire department is eligible for the COVID-19 vaccine and Emmily is handling that.

**CODE ENFORCEMENT:**

**S. SHURGOT:** everyone received a copy of the code report.

**PUBLIC WORKS – P. SHURGOT:** They have been cleaning the building daily, doing general equipment maintenance and salting the roads. Mike is still away but will be returning soon.

**C. LANG:** He will be back to work tomorrow; he came back from D.C today.

**J. HARTZELL:** at COG we had discussed the Vactor program, did you get a chance to look over the information?

**G. JAKUB:** we have never opted in because the costs are so high.

**P. SHURGOT:** no one was really interested but if you would like I can look further into it.

**S. SHURGOT:** wasn't there a monthly fee to sign up for the program.

**J. HARTZELL:** yes, but I wanted to check.

**ENGINEERS REPORT – D. GILLILAND:**

**S. SHURGOT:** Dave gave his report at the workshop, but we need to make 2 motions.

**J. HARTZELL/K. MAXWELL TO APPROVE THE CDBG YEAR 47 PROJECT FOR \$28,018.00 TO REPAIR STATION STREET SIDEWALKS. MEMBERS VOTED APPROVAL, 7-0.**

**J. HARTZELL/L. KIRK TO PASS THE CONCURRING RESOLUTION AND APPLY FOR A 2021 CITF GRANT TO REPAIR THE ADA RAM AT THE BOROUGH BUILDING AT A COST OF \$80,000.00. MEMBERS VOTED APPROVAL, 7-0.**

**L. KIRK:** is this the grant that denied us the last time?

**S. SHURGOT:** I believe so.

BOROUGH OF WILMERDING  
MINUTES FROM FEBRUARY 2, 2021 REGULAR MEETING OF THE BOROUGH

**J. HARTZELL:** did we do CD 46 last year.

**C. LANG:** I can't remember but I will check and let you know.

**COG– J. HARTZELL:** just the Vactor program and Act 152 will be starting soon. That is the extra \$15.00 they will be adding onto the deed transfer for demolition projects. I just received an email from her about a class from the Institute of politics, they will be addressing the election issues. Let me know if you would like to join and I can send the link.

**BOROUGH PROPERTY – K. MAXWELL:**

**K. MAXWELL/J. THOMAS TO ACCEPT THE QUOTE FROM SLACK FOR THE TOP GARAGE DOOR, THEY WILL INSTALL A NEW OPENER AND KEYPAD WITH 2 REMOTES FOR \$1460.00.**

**J. HARTZELL:** it says a 10 ft. rail so is that being replaced too?

**K. MAXWELL:** yes, it is the whole operation.

**P. SHURGOT:** why 2 remotes?

**J. THOMAS:** one for the fire department and 1 for Tony.

**P. SHURGOT:** I just want to make sure that if someone is backing in that there will be a spotter to make sure they do not run into anything.

**MEMBERS VOTED APPROVAL, 7-0.**

**K. MAXWELL/J. THOMAS TO HAVE LIKAR REPAIR THE BUILDING ROOF FROM LIKAR IN THE AMOUNT OF \$2275.00, THEY WILL REMOVE THE COPING IN 2 LOCATIONS, INSTALL NEW WALL FLASHINGS, INSTALL COUNTER FLASHINGS AND REINSTALL THE COPING. MEMBERS VOTED APPROVAL, 6-1.**

**UTILITIES – J. HARTZELL:** they are still replacing poles and are working now behind the Deli.

**SOLICITOR - G. EVASHAVIK:** I covered everything in the workshop.

**FINANCE – J. THOMAS:**

**J. THOMAS/L. KIRK TO PAY APPROVED BILLS. MEMBERS VOTED APPROVAL, 7-0.**

**J. HARTZELL:** there is a bill here from Mike Sorochak for 2019 audit, is he finished.

**C. LANG:** yes, the 2019 audit has been completed and approved.

**J. THOMAS/K. MAXWELL TO MOVE \$50,000.00 FROM PLGIT SEWER TO GENERAL FUND. MEMBERS VOTED APPROVAL, 7-0.**

**J. THOMAS/P.SHURGOT TO PAY BG2 PROPERTIES AS STATED IN AN EMAIL FROM NICK EVASHAVIK. THE BOROUGH OWES THE A REFUND IN THE AMOUNT OF \$6058.36 FOR THE 2019 AND 2020 PAYMENTS THAT WERE MADE. MEMBERS VOTED APPROVAL, 7-0.**

BOROUGH OF WILMERDING  
MINUTES FROM FEBRUARY 2, 2021 REGULAR MEETING OF THE BOROUGH

**J. THOMAS TO INCREASE THE PAY FOR THE TAX COLLECTOR FROM \$5000.00 TO \$6000.00.**

**S. SHURGOT:** he received a raise a few years ago but his workload has decreased, we pay for the bills to get printed, give him paper, and supply his envelopes. How did his expenses go up that much?

**J. THOMAS:** I cannot answer for frank, all I know is what he stated in his letter.

**G. EVASHAVIK:** this needs to be done by ordinance or resolution so if this is passed you must state that this is passed per resolution for the term of the new office in 2022.

**S. SHURGOT:** there is no second to the motion, so it does not carry.

**J. HARTZELL:** I'm looking at the profit & loss and we paid the auditor last month for the 2018 audit and it is not on there.

**C. LANG:** the bill was entered into December.

**J. HARTZELL:** I'm looking at the bills we paid last month, and it is there.

**C. LANG:** it was entered in December so it will show on the 2020 profit and loss. QuickBooks does not apply the bills when they are paid, they are applied on the date they are entered. I can change it if you all wish.

**RECREATION – K. MAXWELL:** Nothing right now but fingers crossed.

**PLANNING – K. BELIN:** Joyce is contacting those members whose terms have expired.

**K. BELIN/J. HARTZELL TO ACCEPT THE 2020 PLANNING COMMISSION COMPREHENSIVE PLAN. MEMBERS VOTED APPROVAL, 7-0.**

**J. HARTZELL:** do we need to advertise for planning?

**S. SHURGOT:** we can put it on our social media page, on savvy citizen, and our electronic board.

**G. EVASHAVIK:** yes, that is fine although you don't need to legally advertise.

**K. BELIN:** Joyce has become aware of a grant for recreation and thought that we could use it to apply for the repairs to the wall at the community center and wanted to know if we had plans to apply for this particular grant?

**C. LANG:** the grant is the GTRP that we applied for to remodel the park. We are still waiting to see if we were approved but Dave had just mentioned if we were not approved that we could resubmit our application.

**K. BELIN:** okay I will tell her the status and have her hold off for now.

**OLD BUSINESS:** none

**NEW BUSINESS:**

**K. MAXWELL:** what do we know about this PDD info?

BOROUGH OF WILMERDING  
MINUTES FROM FEBRUARY 2, 2021 REGULAR MEETING OF THE BOROUGH

S. SHURGOT: I think we will need to have Greg look this over because we may need to pass a resolution to allow it or not allow it.

**MAYOR'S REMARKS – G. JAKUB:** just to let you know we are working on the police contract still and will pass on information as we receive it.

K. MAXWELL MOTION TO ADJOURN 7:52 P.M.