

**BOROUGH OF WILMERDING  
MINUTES OF THE MAY 5, 2020 REGULAR MEETING OF COUNCIL**

The virtual meeting was called to order by President Stephen Shurgot at 6:30 p.m.

The Pledge of Allegiance was led by the President.

**ROLL CALL: LINDA KIRK, present; KELLY BELIN, present; KELLY MAXWELL, present; PAULA SHURGOT, present; JOHN THOMAS, present; JOE HARTZELL, present; STEPHEN SHURGOT. MAYOR GREGORY JAKUB WAS ALSO PRESENT.**

**J. HARTZELL/P. SHURGOT TO ACCEPT THE MINUTES OF THE MARCH 3, 2020 MEETING AS PRESENTED. MEMBERS VOTED APPROVAL, 6-1.**

**RATIFICATION OF EMAIL VOTES**

**P. SHURGOT/J. THOMAS TO PAY BILLS FROM APRIL, MEMBERS VOTED APPROVAL, 7-0.**

**P. SHURGOT/K. MAXWELL TO PASS RESOLUTION 2020-2, GEDTF STREET RECONSTRUCTION GRANT IN THE AMOUN OF \$500,000.00, MEMBERS VOTED APPROVAL, 6-1.**

**J. HARTZELL:** we got a letter from COG, is that the same grant we applied for.

**C. LANG:** no the COG was CDBG.

**D. GILLILAND:** the GEDTF used to be the CITF gambling money. CD is federal money.

**J. HARTZELL:** are these the same projects?

**D. GILLILAND:** no, the GEDTF is a larger paving project with different streets. The CD was for Caldwell.

**C. LANG:** the CDBG we got denied for was paving on Caldwell, Station Street sidewalks, the wall at the Borough Building, and the demolition of 2 houses. The GEDTF is paving for Station Street, Westinghouse Avenue, Middle Avenue, and Patton Street.

**K. MAXWELL/K. BELIN TO PASS RESOLUTION 2020-3 TO CHANGE THE TAX DISCOUNT DATES FROM MAY 30 AND EXTENDING IT TILL JULY 31. MEMBERS VOTED APPROVAL, 7-0.**

**P. SHURGOT/J. HARTZELL TO HAVE T & D REPAIR THE DUMP TRUCK, TOTAL COST WAS \$2621.27. MEMBERS VOTED APPROVAL, 7-0.**

**K. MAXWELL/K. BELIN TO PURCHASE 3 BANNERS AND 9 YARD SIGNS FROM POSITIVE PROMOTIONS TO SHOW COMMUNITY AWARENESS AND CARING FOR FRONTLINE WORKERS. TOTAL COST WAS \$330.00. MEMBERS VOTED APPROVAL, 7-0.**

**J. THOMAS/P. SHURGOT TO PASS THE FAMILIES FIRST CORONAVIRUS RESPONSE ACT (FFCRA). MEMBERS VOTED APPROVAL, 7-0.**

**G. EVASHAVIK:** this is a policy which confirms the new laws put in place to provide employees with emergency paid sick leave and emergency paid family and medical leave from April 1, 2020 to December 31, 2020.

**BOROUGH OF WILMERDING  
MINUTES OF THE MAY 5, 2020 REGULAR MEETING OF COUNCIL**

**J. THOMAS/L. KIRK TO GRANT A GM AGREEMENT WITH DIRECT ENERGY AS OUR SECONDARY ENERGY SUPPLIER. MEMBERS VOTED APPROVAL, 7-0.**

**CORRESPONDENCE**

a. We received a letter from North Versailles Township showing the submission of information for ALCOSAN "GROW" Cycle 5, Ice Plant Hill Sewer Separation and Groundwater Remediation Project. This will be done between North Versailles, East McKeesport and Wilmerding. It shows an n estimated cost of the funds that we will have to produce.

**J. HARTZELL:** how is the cost being divided.

**S. SHURGOT:** according to Mr. Zischkau this will be divided evenly between the 3 of us.

**P. SHURGOT:** is this the grant you have been working on?

**D. GILLILAND:** yes.

b.We have been denied for all 4 of our CDBG FY 2020 (year 46) funding. The projects included Municipal Building ADA Ramp, Demolition funds for 2 homes, Station Street Sidewalk Replacement, and completion of Caldwell Avenue paving. I was informed that this is because of the current situation and the amount of year 45 grants that still need funded.

**J. HARTZELL:** are we going to resubmit the CDBG grants?

**D. GILLILAND:** yes we can resubmit them in August.

**J. HARTZELL:** okay I would like to add somethings to it like the sidewalk in front of the Borough Building as well as the driveway in front of the Fire Department.

**D. GILLILAND:** we can do the sidewalk with the Station Street project but the driveway will not be eligible because it is on the Borough property. The only reason we can do the Station Street one is because there is houses across the street.

**COMMITTEE REPORTS**

**PUBLIC SAFETY – L. KIRK:** there is no fire report. For the month of April Eastern Area Pre-Hospital Services responded to 42 calls and made 23 transports. Their average response time for emergencies was 7.2minutes and for non-emergencies it was 7.7 minutes. The Crime watch meeting has been cancelled until further notice.

**INSPECTOR KEARNS:** for the month of March we responded to 176 calls which are down because we cut back on citizen contact due to COVID-19. The calls included 1 assault, 5 disturbances, 11 domestics, 1 fraud, 3 Harassment, 12 local ordinance, 1 motor vehicle crash, 1 overdose, 4 property, 1 shots fired, 2 theft, 5 traffic stops, and 1 warrant.. There were 4 arrests made that included 1 burglary, 1 dog law, 1 retail theft, and 1 fugitive arrest. Our narcotics unit got information about a heroin dealer from McKeesport that was laying low on State Street. They put together probable cause to serve a search warrant, found some heroin and arrested him for possession.

**P. SHURGOT:** did you get the fire departments inventory?

**BOROUGH OF WILMERDING  
MINUTES OF THE MAY 5, 2020 REGULAR MEETING OF COUNCIL**

**L. KIRK:** yes Kelly and I both have it.

**G. JAKUB:** Brewster's office put out a memo regarding PPE's so Steve is going to try to get stuff for the Fire Department and Emergency Management.

**S. SHURGOT:** the last time I tried we were put on hold because they needed it for other departments but they said we can try again.

**CODE ENFORCEMENT – AL HUSSEY:** we did no occupancy inspections due to COVID-19 restrictions. , 6 passed, 8 failed, and 2 were temp for sale. There were a total of 37 violations for the month and a full copy of the report has been sent to all of Council and the Borough Secretary.

**PUBLIC WORKS – P. SHURGOT:**

**P. SHURGOT/ K. BELIN TO HAVE THE DUMP TRUCK TAKEN TO FORD TO GET THE COMPUTER RESET. THE COST IS \$119.00. MEMBERS VOTED APPROVAL, 7-0.**

**P. SHURGOT:** State Pipe cameraed the storm sewer under the field, one of the lines is 100% clogged about 120ft up. There was also a manhole discovered in the lower lot of the WCC that has been paved over and needs uncovered.

**D. GILLILAND:** I will get prices for all of it.

**P. SHURGOT:** are we going to try and get some help or just do summer help?

**L. KIRK:** I think the personnel group needs to handle that

**S. SHURGOT:** usually we go through the Street Department and they conduct the interviews.

**K. MAXWELL:** well who sits in on the interviews?

**J. HARTZELL:** the committee is Paula, Linda and John.

**L. KIRK:** we did it in the past but there are just things that I think to be addressed.

**P. SHURGOT:** I will go through the applications and try to set up some interviews. Aside from that he has been cleaning the building several times a day, cleaning up around town and keeping the grass cut.

**J. HARTZELL:** can we get the handicap sign of the Faller Building taken down and can we take down the barricades around the building?

**P. SHURGOT:** I will check with Tony.

**J. THOMAS:** The carriers are up because of the fire escapes.

**G. EVASHAVIK:** they haven't been repaired so they need to stay up.

**J. HARTZELL:** can we have Caroline send a letter to Evening Star about the pile of leaves?

**BOROUGH OF WILMERDING  
MINUTES OF THE MAY 5, 2020 REGULAR MEETING OF COUNCIL**

**P. SHURGOT:** yes we will have that sent

**ENGINEER – D. GILLILAND:**

I don't have anything new to report on the Orient slide, I'm not sure if they did the drilling yet because when they were authorized to do that everything stopped. The Herman Avenue Sewer Separation project will start tomorrow and will take 4-6 weeks to complete. We are going to submit a Recreation grant (GTRP) which is funded by the Marcellus Legacy fund and should not be affected by income. It will be for 10 items for the Westinghouse Park. The application is due May 31, 2020.

**J. HARTZELL:** why do we need 16 benches?

**K. MAXWELL:** there are benches around the Memorial.

**D. GILLILAND:** the benches on Commerce Street were removed because there were people from the building across the street hanging out on them and causing problems.

**P. SHURGOT/L. KIRK TO PASS RESOLUTION 2020-4 REQUESTING GREENWAYS TRAILS, AND RECREATION PROGRAM GRANT. MEMBERS VOTED APPROVAL, 7-0.**

**J. THOMAS:** Dave, once this is all put together our Municipal contribution is 15%.

**D. GILLILAND:** yes 15% of the total which would include engineering and inspections.

**S. SHURGOT:** the Mayor will reach out to Mr. Graff about the gazebo.

**COG – J. HARTZELL:** There was no meeting

**BOROUGH PROPERTY – K. MAXWELL:** I worked with Dave on the grant and I have not purchased the chairs that were approved from the last meeting. Tony informed me that we need to take a look at the tree at the salt bin. One tree has already fallen and done some damage and he is worried the other one will fall.

**P. SHURGOT/ L. KIRK TO GET PRICES TO REMOVE TREES AT THE SALT BIN. MEMBERS VOTED APPROVAL, 7-0.**

**K. MAXWELL:** did we order the time clocks yet?

**S. SHURGOT:** I spoke to her yesterday and we will get those ordered this week.

**UTILITIES – J. HARTZELL:** The list of 18 LED lights on Airbrake has been sent over.

**SOLICITOR – G. EVASHAVIK:** Norene Keyser, owner of 318 Middle Avenue, has paid off the lien against that property. I have been working for a year to get the YMCA to sign this termination of ground lease with the Borough. I finally got them to sign it and sent it to Caroline so that need to be signed and sent back to me.

**G. JAKUB:** how much was the lien against Mrs. Keyser?

**G. EVASHAVIK:** \$2254.58

**BOROUGH OF WILMERDING  
MINUTES OF THE MAY 5, 2020 REGULAR MEETING OF COUNCIL**

**J. HARTZELL:** do we have to do anything about the handicap parking that was referred in the memo?

**G. EVASHAVIK:** we don't have to do anything but now we need to decide if we want to do reserved spaces, which is now permitted, and set an amount for that. We would need to determine if we want to do reserve handicap parking.

**P. SHURGOT:** so before anyone could park there but if you make them pay for it then it is a personal spot.

**G. EVASHAVIK:** yes and that means that you have the right to charge them.

**P. SHURGOT:** Inspector if I pay for my spot and someone parks there do you remove them?

**INSPECTOR KEARNS:** I would have to see how that section is written.

**J. THOMAS:** how would the signs be, would they have a name on it?

**G. EVASHAVIK:** the sign would have to have a specific number I would believe.

**J. HARTZELL:** So with the fines or penalties we only get 5% and if the state gets 95% so I don't know if it's worth it.

**G. EVASHAVIK:** well if you have someone that has a greater need and wants to guarantee that their spot is available you may want to award the specific sign but you don't have to, it can be kept the same as it has been. If you do act on this you will need to come up with an appropriate sign and fee to charge the person.

**FINANCE – J. THOMAS**

**J. THOMAS / P. SHURGOT TO PAY ALL THE APPROVED BILLS FOR MAY. MEMBERS VOTED APPROVAL, 7-0.**

**J. THOMAS:** so we stretched out the date for taxes, we will be seeing a drastic decrease of RAD money and EIT/LST.

**J. HARTZELL:** I would like to have a meeting with the finance committee.

**J. THOMAS:** Friday at 10 a.m.

**RECREATION – K. BELIN:** The Easter Egg hunt was cancelled due to COVID-19 and I have 50 gift certificates from Texas Roadhouse that are good through September.

**K. MAXWELL:** I received and email that Nation Night Out has been moved till October.

**K. BELIN:** so we can have National Night out, Halloween and Christmas all on the same day.

**S. SHURGOT:** we do pass out school lunches at the Borough Building 3 times a week so we can include them with the lunches.

**K. BELIN:** how many do they give out?

**BOROUGH OF WILMERDING**  
**MINUTES OF THE MAY 5, 2020 REGULAR MEETING OF COUNCIL**

**C. LANG:** they give about around 35 every day.

**PLANNING – K. BELIN:** I just wanted to follow up on the plan that the Planning committee sent over and are we going to do a workshop?

**S. SHURGOT:** I am hoping to do an in person meeting and I personally forgot to look at it.

**J. HARTZELL:** would we be able to do it downstairs where there is more room?

**S. SHURGOT:** yes but right now it is groups under 10 and the workshop is open to the public.

**G. EVASHAVIK:** you cannot have a public meeting right now.

K. BELIN: I was just worried about that and trying to get the plan moved forward.

**OLD BUSINESS:**

**P. SHURGOT:** now that 318 Middle is being taken care of can we get that fence removed?

**A. HUSSEY:** they need to stay up till the project is complete.

**NEW BUSINESS:**

**S. SHURGOT:** now that construction is permitted again I would like to pull the restriction on Mr. Hussey and allow him to do inspection. Mr. Evashavik sent out an email with restriction for him to follow.

**P. SHURGOT:** I would say on May 8<sup>th</sup>.

**S. SHURGOT:** I think that we should cancel Memorial Day because we still will be under limitations. If we move to yellow we will need to update our emergency plan. Mr. Evashavik, the Mayor was allowed to issues it for 7 days then council had to adopt further, at this point who does the changes come from?

**G. EVASHAVIK:** all changes should come from council.

**S. SHURGOT:** I have been working with the Mayor and a few others about the opening of the WCC with some restrictions. We are working on that plan further but gyms will not be opening until we get to the green phase. I looked at some signs at the county parks regarding COVID. I think when we open our parks we should place something like that. Greg is that needed?

**G. EVASHAVIK:** it's not required but I think it's a good idea.

**S. SHURGOT:** at some point we have to reopen the Borough Building for business. I would like to still hold off. I ordered a thermometer for the employees, we will have to put a 6ft mark on the floors in the building or we just keep it by appointment only right now.

**L. KIRK:** I say wait and see.

**S. SHURGOT:** tony was in the process of seeing if we could rent the street sweeper from North Versailles but we have not gotten a price.

**BOROUGH OF WILMERDING  
MINUTES OF THE MAY 5, 2020 REGULAR MEETING OF COUNCIL**

**J. HARTZELL:** does Steel Valley COG still do it?

**C. LANG:** not that I'm aware of but I will check with them.

**L. KIRK:** are we in a position to start talks with the county police?

**S. SHURGOT:** I will put another call in to try and set up something.

**J. HARTZELL:** when someone moves in an apartment then they have other people move in. Do they have to get the place re-inspected and register those tenants?

**C. LANG:** it is an addition to an occupant that was already there. The inspection was completed for the initial tenant and then they had friends move in.

**G. EVASHEAVIK:** is there the number of occupants otherwise I don't see anything wrong.

**J. HARTZELL:** she didn't register; they never gave us their names.

**G. EVASHAVIK:** well we need to know their names and Al can go over and knock on the door for that information.

**A. HUSSEY:** I'll take care of that tomorrow.

**P. SHURGOT:** I would just like to thank Caroline and Tony, with all of this going on they had a lot more to do.

**J. HARTZELL:** can we make Station Street Hill no parking on the one side?

**S. SHURGOT:** you would need to make the motion and see how the votes go.

**J. HARTZELL/ P. SHURGOT TO MAKE STATION STREET HILL FROM CARD AVENUE TO CALDWELL AVENUE NO PARKING ON THE RIGHT HAND SIDE COMING DOWN THE HILL.**

**ROLL CALL VOTE:**

**L. KIRK** – NO

**K. BELIN** – NO

**J. HARTZELL** – YES

**K. MAXWELL** – YES

**P. SHURGOT** – YES

**J. THOMAS** – NO

**S. SHURGOT** – YES

**MOTION PASSED 4-3.**

**G. EVASHAVIK:** you will need to post for the public and have the police use their discretion on warnings and citations.

**INSPECTOR KEARNS:** have the curbs painted as well.

**BOROUGH OF WILMERDING  
MINUTES OF THE MAY 5, 2020 REGULAR MEETING OF COUNCIL**

**MAYOR'S REMARKS – G. JAKUB:** I just want to thank everyone for working to attend the meeting.

**K. MAXWELL MOTION TO ADJOURN MEETING AT 7:45 P.M**